



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

### **NOTICE TO PROCEED**

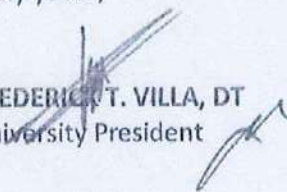
**MINDSHAPERS CO., INC.**  
Intramuros, Laguna

Sir/Madam,

The attached **Purchase Order No. 2024-10-0514** are already approved so **NOTICE** is given to **MINDSHAPERS CO., INC.** for the purchase **books for Main Campus and Satellite Campuses( Tiaong, Catanuan, Polillo, Infanta, Lucena, Alabat and Tayabas)** requested by **N. Rairata - LIBRARY** with **PR No. 2024-07-1532**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : OCT 29 2024

Name of the Representative of the of the Bidder: **MINDSHAPERS CO., INC.**

**CARMELITA B. NUÑEZ**

Authorized Signature: 